

# How to Create a Facebook Account

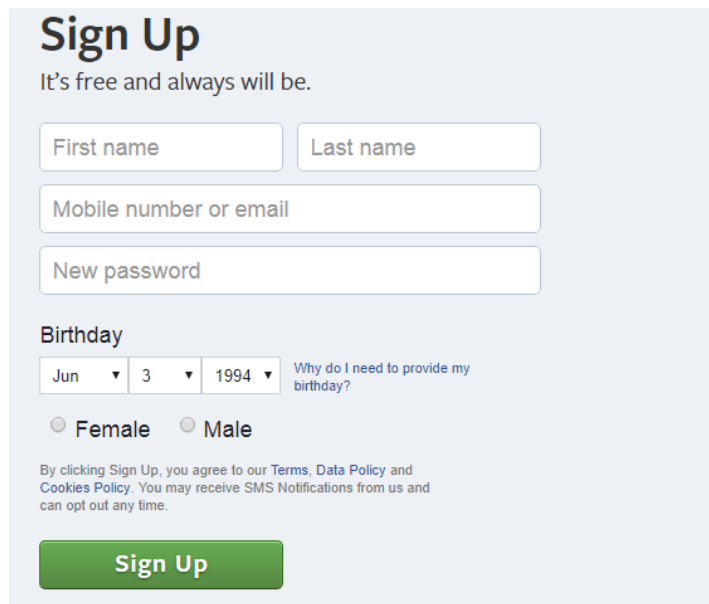
adapted by Marg Clarkson from <https://onlinehelpguide.com/create-facebook-account/>

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As well as on a desktop or laptop computer, you can also create the account by downloading the Facebook app from Google Play Store or the App Store.

## Step 1: Go To Facebook Homepage

First, you have to go to the official Facebook site. You can find the official Facebook website through different apps or browsers.



The image shows the Facebook 'Sign Up' form. At the top, it says 'Sign Up' in a large, bold font, followed by the tagline 'It's free and always will be.' Below this are several input fields: 'First name' and 'Last name' (two separate boxes), 'Mobile number or email' (a single wide box), and 'New password' (a single wide box). Underneath these is the 'Birthday' section, which includes three dropdown menus for month (set to 'Jun'), day (set to '3'), and year (set to '1994'). A small link 'Why do I need to provide my birthday?' is next to the year dropdown. Below the birthday fields are two radio buttons for 'Female' and 'Male'. At the bottom of the form, there is a small line of text: 'By clicking Sign Up, you agree to our Terms, Data Policy and Cookies Policy. You may receive SMS Notifications from us and can opt out any time.' Finally, there is a prominent green 'Sign Up' button at the very bottom.

## Step 2: Fill in the Details

Fill in with your legit name, email, or phone number\*, and a strong password. Optional: include your birthday and gender.

*Put your phone number in place of email. Now, Facebook will send the verification number in your phone number through message. After you receive the number, you type it in the verification box. Facebook will view your request and create an Account for you. Later, in case of the forgotten password, you can use your phone number to set up a new Facebook password.*

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## Step 3: Click Sign Up

Once you click the Facebook Sign up button, you will be redirected to the setup page.

## Step 4: Verification Mail

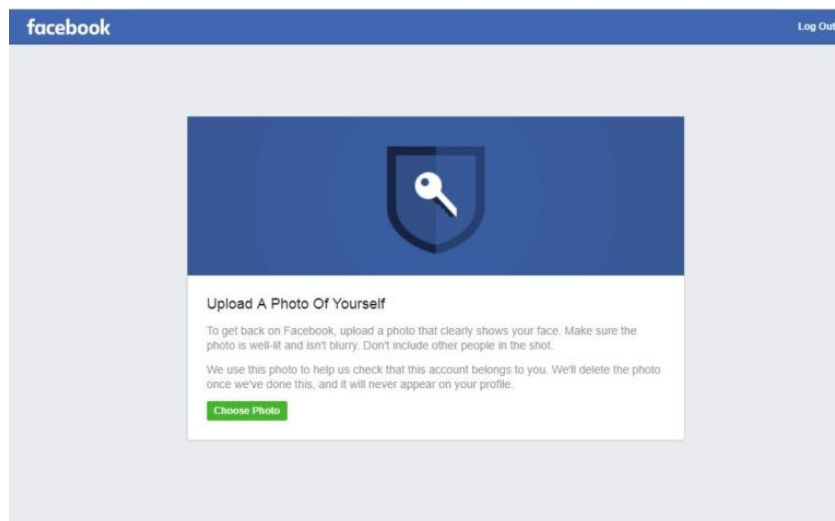
Once the Facebook system verifies your details, you will get a verification number within 30 seconds. Type your verification number.

## Setup your Facebook profile

When you log into your Facebook account for the first time, you have to set up your profile.

### Step 1: Add a cover photo

Firstly, Facebook asks you to upload your cover photo and profile picture. Upload your legit photo so that your friends will recognize you when they search your name on Facebook.



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## **Step 2: Add Friends on Facebook**

Adding friends on Facebook is compulsory to connect with your friends. You can add your friends, family, or known people already having a Facebook account. Now, Go to Facebook Search and type your friends' name. There are several people with the same name in the world. Your friends' name might resemble other names. Now you need to see the profile pictures and recognize them and add them. Moreover, you can also search for a friend by email.

You will be friends with the person you sent a request to only after he/she accepts your Facebook friend request. After the request acceptance, you can view the activities of your friend on Facebook.

## **Step 3: Facebook Privacy Settings**

If you do not control your privacy settings correctly, unauthorized and unknown people may see your posts. You might want to post things that you want only selected people to see.

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Privacy Settings and Tools			
<b>Your Activity</b>	Who can see your future posts?	Public	Edit
	Review all your posts and things you're tagged in		Use Activity Log
	Limit the audience for posts you've shared with friends of friends or Public?		Limit Past Posts
<b>How People Find and Contact You</b>	Who can send you friend requests?	Everyone	Edit
	Who can see your friends list?	Public	Edit
	Who can look you up using the email address you provided?	Everyone	Edit
	Who can look you up using the phone number you provided?	Everyone	Edit
	Do you want search engines outside of Facebook to link to your profile?	Yes	Edit

## Audiences

**Public:** anyone can see your posts, including the persons who are not in your friend list.

**Friends:** Only your personal Facebook friends will be able to see your posts

**Friends of Friends:** Facebook friends in your list, as well as their friends will be able to see your posts.

**Only me:** no one else will see your posts.

You also can have control over who sends you Friend Request.

Important! Provide a recovery email address or phone number to the Facebook system. In case you forget your password you can use the email or number whatever you've provided to reset your password.